

South Berwick Public Library Advisory Board Agenda
October 25, 2022, 6:30PM

Attendees: Lee Shaw, Chris (Mike) Seibach, David Gagnon, Hilda Howell, Katherine Gilchrest

Minutes of the May meeting were approved by Mike Seibach and seconded by David Gagnon.

Old Business

- Mark Dutra officially resigned from the advisory board. Lee will inform the town council.
- Lorena's increased hours have been very helpful for covering illnesses and vacation. She also is more involved in the day-to-day activities at the library.
- Still considering adding another staff person for adult programming, etc. Not actively pursuing currently but is something for the future. Hilda suggested reaching you to volunteers to help. Lee said he would explore it as a volunteer opportunity or maybe another part-time position.

New Business

- Video recording in the library
 - As a municipal building, recording is covered by the town policies and recording is allowed. Staff has been advised to ignore the individuals unless they are threatening or intimidating.
 - David recommended discussing options with staff for addressing video recording
 - Hilda asked about evacuation routes and if staff had been trained on emergency evacuations. Lee advised yes, they have had meetings and training.
- New board member recruitment
 - Everyone agreed there is a need for recruiting new members to replace Mark Dutra
 - Recruiting ideas:
 - Post on Facebook and South Berwick Library website
 - Lee to ask regulars if they are interested
 - Put up a sign at the circulation desk advertising volunteer opportunity
 - Hilda and David would both consider stepping down if new members were added

Future meeting topics

- Social media support through volunteers- Hilda to reach out to the high school
- New board member review

Next meeting is 11/15/22 at 6:30pm in-person. Recommended the board check in a few days before the 15th to decide on agenda.

Meeting adjourned at 7:20pm
Submitted by Katherine Gilchrest

Attested Katherine Gilchrest
Arthur Gilchrest